



# QUALITY CONTROL CHECKLIST

RIGHT QUALITY. RIGHT PROCESS. RIGHT RESULTS.

 PROJECT NAME : _____	 DATE : _____
 PROJECT ID : _____	 SUPERVISOR / INSPECTOR : _____
 LOCATION : _____	 WEATHER CONDITION : _____



This checklist ensures that all construction activities and materials conform to approved standards, specifications, and quality requirements to deliver a safe, durable and defect-free project.

	CHECKPOINTS	YES	NO	N/A	REMARKS
 <b>1. DOCUMENT &amp; APPROVALS</b>	<ol style="list-style-type: none"> <li>Approved drawings &amp; specifications available</li> <li>Method statements &amp; ITPs reviewed</li> <li>Material submittals approved</li> <li>Quality plan &amp; procedures in place</li> <li>Calibration certificates of equipment verified</li> <li>Permits &amp; statutory approvals valid</li> </ol>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
 <b>2. MATERIAL QUALITY</b>	<ol style="list-style-type: none"> <li>Materials as per approved specifications</li> <li>Delivery challans &amp; certificates checked</li> <li>Materials inspected before use</li> <li>Proper storage &amp; stacking of materials</li> <li>Damaged / defective materials rejected</li> <li>Re-test / sample taken as per requirement</li> </ol>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
 <b>3. WORKMANSHIP QUALITY</b>	<ol style="list-style-type: none"> <li>Work executed as per drawings &amp; specifications</li> <li>Proper alignment, level &amp; dimensions maintained</li> <li>Joints, connections &amp; embeds as per standard</li> <li>Surface finish &amp; appearance satisfactory</li> <li>Curing, compaction &amp; other practices followed</li> <li>Defects identified &amp; rectified immediately</li> </ol>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
 <b>4. SAFETY &amp; COMPLIANCE</b>	<ol style="list-style-type: none"> <li>Safety measures &amp; PPE usage ensured</li> <li>Site housekeeping &amp; cleanliness maintained</li> <li>Equipment inspected &amp; safe to use</li> <li>Fire safety equipment available</li> <li>Environmental &amp; waste management followed</li> <li>Legal &amp; regulatory compliance maintained</li> </ol>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
 <b>5. INSPECTION &amp; TESTING</b>	<ol style="list-style-type: none"> <li>In-process inspections carried out</li> <li>Tests conducted as per frequency plan</li> <li>Test results within acceptable limits</li> <li>Non-conformance reports (NCR) raised</li> <li>Corrective &amp; preventive actions taken</li> <li>Re-inspection &amp; closure of NCRs completed</li> </ol>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
 <b>6. RECORDS &amp; REPORTING</b>	<ol style="list-style-type: none"> <li>Inspection checklists completed</li> <li>Test reports &amp; certificates filed</li> <li>Daily quality reports maintained</li> <li>Photos &amp; records documented</li> <li>Quality meetings &amp; reviews conducted</li> <li>Records archived &amp; easily traceable</li> </ol>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____



**COMMITTED TO QUALITY.  
DELIVERING EXCELLENCE.  
EVERY TIME.**

INSPECTOR SIGNATURE : \_\_\_\_\_

REVIEWED BY : \_\_\_\_\_

DATE : \_\_\_\_\_