



CONSTRUCTION START READINESS CHECKLIST

PLAN **SMART**. PREPARE **WELL**. BUILD **SUCCESSFULLY**.



CLIENT NAME : _____



PROJECT NAME : _____



DATE : _____



PROJECT ID : _____



This checklist ensures that all necessary planning, approvals, resources, and arrangements are in place before construction begins to ensure a safe, smooth, and successful project start.

CHECKPOINTS	YES	NO	N/A	NOTES
 <p>1. APPROVALS & DOCUMENTATION</p> <ul style="list-style-type: none"> 1 Building permit / construction approval obtained 2 Architectural & structural drawings finalized 3 Structural calculations & design reports approved 4 BOQ & cost estimate finalized 5 Contracts & agreements signed (Client, Contractor, Consultants) 6 Insurance (Workman Compensation & Site Insurance) in place 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
 <p>2. SITE READINESS</p> <ul style="list-style-type: none"> 1 Site possession / handover completed 2 Site cleared & accessible 3 Site survey & setting out completed 4 Temporary boundary / fencing installed 5 Site office, storage & facilities arranged 6 Water, electricity & sanitation arrangements in place 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
 <p>3. RESOURCES & MANPOWER</p> <ul style="list-style-type: none"> 1 Contractor & key site team confirmed 2 Skilled & unskilled labor availability confirmed 3 Machinery, tools & equipment arranged 4 Safety officer / supervisor appointed 5 Material suppliers finalized 6 Communication channel established 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
 <p>4. SAFETY & COMPLIANCE</p> <ul style="list-style-type: none"> 1 Safety plan & risk assessment completed 2 Site safety signage & PPE arrangements done 3 Emergency contact & first aid arrangements in place 4 Fire safety equipment arranged 5 Environmental & waste management plan in place 6 Statutory compliance (labor laws, registrations) completed 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
 <p>5. PLANNING & SCHEDULING</p> <ul style="list-style-type: none"> 1 Construction schedule / timeline finalized 2 Milestones & deliverables defined 3 Material delivery plan prepared 4 Payment terms & cash flow plan in place 5 Quality control plan prepared 6 Meeting & reporting schedule established 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____



QUALITY FOCUSED



CLIENT CENTRIC



DETAIL DRIVEN



DESIGN EXCELLENCE

**A STRONG START
BUILDS A STRONGER
TOMORROW.**

PREPARED BY : _____

REVIEWED BY : _____

DATE : _____